

**MINUTES OF MEETING
RIVERWOOD
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Riverwood Community Development District held on Tuesday, May 15, 2018 at 2:00 p.m. was reconvened on Tuesday, May 29, 2018 at 10:00 a.m. at the Riverwood Activity Center, 4250 Riverwood Drive, Port Charlotte, Florida.

Present and constituting a quorum were:

Rita Anderson	Chairperson
Richard Knaub	Vice Chairperson
Jim Martone (via telephone)	Assistant Secretary
Dolly Syrek	Assistant Secretary
Michael Spillane	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Scott Rudacille	District Counsel
Brad McKnight	Project Coordinator
Residents	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Anderson called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

- Mr. Walter Powers commented on the sound in the room.
- Mr. Don Myhrberg commented on beach club costs. He commented on the District assuming functions from the RCA.

THIRD ORDER OF BUSINESS

Consideration of Adoption of the Proposed FY 2019 Budget

- Ms. Anderson distributed the Proposed Fiscal Year 2019 Budget. This needs to be sent to the County at the highest possible amount.
- She noted the Financial Advisory Committee worked many hours preparing this budget with many meetings held to discuss the budget and the different responsibilities the District will be assuming in October, which the RCA used to handle.
- The Debt Service is not shown as part of the budget as it had been in previous years.

- The Debt Service will be an assessment, but it will be a separate assessment. There will be an assessment for Operation & Maintenance.
- If you pay your taxes by the end of November, you automatically get a 4% discount.
- She reviewed in detail the proposed budget for Fiscal Year 2019.
- R&M Roads has been increased from \$11,000 to \$25,000.
- The Activity Center Campus has the biggest increases in the budget. The RCA has given back to the CDD all responsibilities and all maintenance they used to do. This is a big change for us. We are adding another building and probably enlarging our pool to be double its size, resulting in an increase in cost.
- It will be the CDD's responsibility for more cleaning in the inside areas, the pickle ball court, a bigger dog park, more cleaning inside and out.
- Electricity is increasing because we will have a third building.
- A new line item will be Electricity – Pool.
- Property Insurance will be increasing. General Liability Insurance is increasing.
- We will be adding security cameras next year.
- Mr. Koncar noted the goal today is to approve a proposed budget with the highest level of assessments. At the August public hearing you can reduce that. As discussed at the prior meeting, he distributed a history of expenses on the Activity Center and the traffic light.
- Depending on how much money the Board wants to include from the loan for that, it can reduce your budget further.
- Mr. Koncar noted there are two resolutions today. They did not make it into the agenda package for this meeting.
- Resolution 2018-15 approving the Fiscal Year 2019 proposed budget and setting the public hearing.

On MOTION by Ms. Anderson seconded by Mr. Knaub with all in favor Resolution 2018-15 approving the proposed budget for Fiscal Year 2019 and setting a public hearing on August 21, 2018 at 2:00 p.m. at the Riverwood Activity Center, 4250 Riverwood Drive, Port Charlotte, Florida was adopted.

- Mr. Koncar noted this next resolution is 2018-16 which sets the assessment level for your proposed budget and public hearing in August based on the presentation today.

On MOTION by Mr. Spillane seconded by Ms. Anderson with all in favor Resolution 2018-16 levying and imposing non ad valorem maintenance and benefit special assessment for Riverwood Community Development District for Fiscal Year 2019, was adopted.

FOURTH ORDER OF BUSINESS

Follow up on Flood Insurance

- Mr. Koncar noted we discussed at the last meeting getting flood insurance with the storm season approaching.
- We are looking for authorization for the Chairperson to obtain flood insurance.

On MOTION by Ms. Anderson seconded by Mr. Spillane with all in favor authorization given for the Chairperson to obtain flood insurance on contents in a not-to-exceed amount of \$1,000.

- Ms. Anderson noted they are looking for insurance for the sewer plant. Currently, they need an elevation certificate before even moving ahead, however, she wanted authority for herself and Mr. Martone to be able to move ahead.
- Discussion and consideration of flood insurance for the sewer plant and equipment for the buildings will be tabled to the next Board meeting.
- At the June meeting, we will set a date for a public hearing for potable water rates and other items.

FIFTH ORDER OF BUSINESS

Supervisor Comments

- Ms. Anderson asked if anyone has items for the agenda package for the June 19th meeting, please get them out to Mr. Koncar at least 10 days prior to that meeting.
- She recommended getting items in as soon as possible.

SIXTH ORDER OF BUSINESS

Audience Comments

- Mr. Walter Powers asked has the Board explored moving the water billing from NHC to CDD for the Activities Center Campus and for Stonebridge.
- Mr. Knaub noted they have not. When he took over the position from Mr. Powers, he called the people at NHC. He never received a return phone call. He will try again.

- Mr. Powers noted several years ago, Charlotte County added a meter just for Encore. The other meter just serves Riverwood and only Riverwood.
- Mr. Powers commented on Brightview, the landscape company in the District now, who maintains the golf courses. They have equipment to mow greens. They can bring in the equipment a few times per week. The Board should get a bid from them.
- Mr. Powers noted he has attended several meetings of Charlotte County Board of Commissioners in the past few months. They open each meeting with a Pledge of Allegiance and an Invocation. He felt that should be done by the Board of the CDD.
- Mr. Don Myhrberg had questions on the proposed budget.
- The proposed, approved budget will be posted on the website.
- Mr. Rudacille noted we should clarify it was mentioned that the resolution number was 2018-15, but it is actually 2018-14 approving the proposed budget for FY 2019 and setting the public hearing. In addition, there was a vote taken on Resolution 2018-16, which was not in the agenda package. We will need to get a motion to rescind that resolution and table until the public hearing in August.

On MOTION by Mr. Spillane seconded by Ms. Anderson with all in favor Resolution 2018-16 adopted earlier in this meeting, was rescinded and tabled to the public hearing on August 21, 2018.

SEVENTH ORDR OF BUSINESS

Adjournment

- There being no more business, the meeting was adjourned.

On MOTION by Ms. Syrek seconded by Mr. Knaub with all in favor the meeting was adjourned.



Secretary/Assistant Secretary



Rita Anderson
Chairperson