

## Riverwood Community Development District

### Board of Supervisors

- Rita Anderson, Chairperson
- Richard Knaub, Vice Chairperson
- Jim Martone, Assistant Secretary
- Lucille Syrek, Assistant Secretary
- Michael Spillane Assistant Secretary

### District Staff

- Robert Koncar, District Manager
- Scott Rudacille, District Attorney
- Jeffrey Satfield, District Engineer

## JOINT MEETING WITH RCA

May 11, 2018 – 10:00 a.m.

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1. Call to Order and Roll Call
2. Audience Comments on Agenda Items
3. Review and Update of the Landscaping Contract between the CDD and the RCA.  
Discuss Extending the Agreement and Adding More Detail as to Responsibilities
  - A. Who pays for:
    - Dead Tree Removal
    - Chemical Treatments
    - Tree Trimming (Canopy)
    - Dead Plant Replacement and Sod
    - Landscape Enhancement
    - New Activity Center Landscape Maintenance Requirements
  - B. Irrigation
    - Repairs on RCDD Grounds outside of contract
    - Controllers and Other Operating Equipment
4. Strategic Planning – Outparcels
  - A. Develop Joint Committees
  - B. Set Time-Frame for Resolution to Plans
5. Review and Recommendations for Revisions on Maintenance Agreement (MOU) in Reference to Maintenance and Cleaning Responsibilities on the Activity Center Campus (Current List attached)
  - A. See attached Responsibility Matrix
  - B. Athletic Center Cleaning, Maintenance and Staff
  - C. Key Fobs – Purchase and Management - RCDD
6. Communication – Having an Open Line of Communication between RCA, RCDD and Residents
7. General
  - A. RCA and RCDD Preserves
  - B. Activity Center Policies
  - C. Lake Erosion Policies and Solutions
  - D. Development of a Joint RCA/RCDD Emergency Preparedness Task Force
  - E. Need RCDD Contact Information when Mr. McKnight is not available
8. Supervisor Comments
9. Audience Comments
10. Adjournment

Next Meeting Scheduled for May 15, 2018.

### District Office:

210 N. University Drive, Suite 702  
Coral Springs, Florida 33071  
954-603-0033

### Meeting Location:

Riverwood Activity Center  
4250 Riverwood Drive  
Port Charlotte, Florida