

BEACH CLUB COMMITTEE MINUTES

May 14, 2015

Committee Members Attending: Ruth Mosca, Bridget Fraser, Peter Stocks, Frank Shorey, and Sherry McKinney. Via Telephone: Ann Cea, Dan Klien, and Kyle Munston. (No quorum – 8 out of 17.)

1. Ruth Mosca called the meeting to order.
2. The Minutes of the April 9, 2015 meeting were approved.
3. **Manager's Report:** Beach Club Manager Walt Powers was not in attendance. Ruth provided the following information:
 - Mainscape will clean up debris and apply herbicide on May 22. (Cost \$700.)
 - The ice machine costs \$200/month to rent, while the cost to purchase will be under \$2,400. A recommendation will be made to the CDD to purchase the ice machine.
 - Gate update: cards of non-payers will be deactivated.
 - Shower will be cleaned.
 - Doors to be repainted.
 - Web site – Sherry, Doris and Walt are working on this. Chris Pepin works with the CDD.
 - WiFi service is available on the deck.
 - Walt is going to list staff duties daily/weekly.

Question from Kyle on the phone: Where is the report on staff duties?

Question from Ann Cea: Does staff work until 5PM or 6PM?

Ruth: We have not formally changed hours. No vote has been taken.

Some discussion about staff hours followed.

Action: Walt will survey staff about their hours.

4. **Communications Report:** Sherry reported that there are no scheduled events coming up and that work will continue on the web site. Ruth suggested that members be informed that staff are responsible to put chairs up at the end of their shift.
5. **Security Report:** Peter reported that the cameras are up and working. While the attendants have access to the video from the cameras, the video is not yet tied into the Riverwood guardhouse. Peter also suggested a door with a window for the the attendants' office.
6. **Structural Report:** Ruth asked Steve Muller to meet with the Structural Committee and West Florida Contractors regarding construction of ramp and decking and railing.

Proposal:

- New ramp and railing.
- Decking around outdoor shower.
- Stairs and railing to grill area.
- Decking between the two pavilions.
- Removal of railing around palm tree area.
- South and west pavilion railings.
- Stairs to be flared to allow for storage of chairs in turtle season.
- Estimated total cost: \$78,500.

Rita Anderson of the CDD stated that the Budget Committee will need other bids. Budget Committee will review. Ruth will attend the next meeting of the Budget Committee.

Hurricane straps: 100 straps need to be re-galvanized and 30 new straps need to be added. Cost: \$1,200.

Fascia cedar needs to be power washed and sealed. Cost: \$1,200.

Gutters need to be replaced and two roof leaks need to be fixed.

Ann Cea suggested that the cedar needs to be resealed every five years and that the hurricane straps need to be checked on a specific schedule.

7. **Finance Report:** Al Rybicki of the CDD Budget Committee is the liaison between the Budget Committee and the Beach Club Committee.

Extended discussion on increasing maximum membership from 320 to 375 members.

The committee thanked Al Rybicki for putting together figures for the committee. The committee agreed to revisit the issue of the maximum membership number – April 1, 2016.

8. **New Business:**

Membership - We need a membership subcommittee to work with Jennifer Miller of Severn Trent. Their first task would be to create a letter when 2016 dues are due.

Bridget, Sherry and Kyle volunteered to serve on the Membership subcommittee.

BC Rule revision – The committee agreed to recommend that a rule should be adopted that, in the case where an event was cancelled, the \$100 event fee should be non-refundable.

This must be noticed at a public hearing and approved by the CDD Board.

BC Manager – Doug Campbell raised the possibility that a BC Manager may not be needed in the future.

A question was raised as to the BC Manager's duties. Ruth responded that the Manager manages the staff, secures bids and follows through with contractors.

Frank Shorey volunteered to define staff duties for the BC Manager to incorporate into the list of daily and weekly staff schedules.