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**MINUTES OF WORKSHOP AND  
CONTINUED MEETING  
RIVERWOOD  
COMMUNITY DEVELOPMENT DISTRICT**

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The recessed meeting of the Board of Supervisors of the Riverwood Community Development District held on Tuesday, March 17, 2015 at 2:00 p.m. was reconvened on Tuesday, March 31, 2015 at 9:00 a.m. at the Riverwood Activity Center, 4250 Riverwood Drive, Port Charlotte, Florida.

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Present and constituting a quorum were:

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Rita Anderson	Chairperson
Douglas Campbell	Vice Chairperson
Jim Martone	Assistant Secretary
Henry Lackland	Assistant Secretary
Richard Knaub	Assistant Secretary

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Also present were:

Calvin Teague	District Manager
Molly Meadows	Severn Trent Services

*The following is a summary of the minutes and actions taken at the March 31, 2015 Riverwood CDD continued meeting / workshop.*

**FIRST ORDER OF BUSINESS** **Call to Order and Roll Call**

Ms. Anderson called the meeting to order and Mr. Teague called the roll.

**SECOND ORDER OF BUSINESS** **Audience Comments on Agenda Items**

- Ms. Suzanne Harris, Bailey's Pond, commented on erosion.
- Mr. Tony Parker, Eagle Trace, commented on the entrance and trees in his community.
- Mr. Steve, Royal Oaks, noted many pepper plants in the Reserves were removed last year. He understood after their removal, the District would be planting native plants. He noted it has been over one year and there are no new plantings.

40 **THIRD ORDER OF BUSINESS** **Consideration of Jeff Matthews Proposal**

- 41 ○ Mr. Campbell noted now that the survey will be completed soon, Mr. Matthews is going
- 42 to come up with a concept for the District for the Activities Campus. Mr. Matthews has
- 43 been doing work for free for so long.
- 44 ○ A proposal from the Venice Design Group was submitted to continue the development of
- 45 a master plan for expanded facilities at the Activities Campus since the District decided
- 46 to purchase Parcels A and B.

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48 Mr. Campbell MOVED to approve the proposal from Jeff  
49 Matthews of Venice Design Group, LLC for master  
50 planning services in the amount of \$17,500.

- 51 ○ Mr. Knaub felt this should not be approved until results of the survey have been
- 52 completed and the results tabulated.
- 53 ○ He noted it would be decided not by this Board, but by an Ad Hoc Committee of
- 54 professionals.
- 55 ○ Mr. Campbell noted Mr. Matthews has handled million dollar projects including Amtrak
- 56 and has never gone over budget.

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59 On VOICE vote with all voting nay the prior motion did  
60 not pass.

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62 **FOURTH ORDER OF BUSINESS** **Approval of Removal of the Oak Trees in**  
63 **the Common Area in Eagle Trace**

- 64 ○ Ms. Anderson noted a request was received from Eagle Trace to remove dead oak trees at
- 65 their own expense and the expense of obtaining a permit.

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67 Ms. Anderson MOVED to approve the removal of the dead  
68 oak trees in the common area of Eagle Trace at their  
69 expense and they will be responsible for obtaining a permit  
70 for the removal and the cost of the permit and Mr. Martone  
71 seconded the motion.

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- 73 ○ Mr. Lackland wanted the removal of two trees in Fairway Lakes on the Evans property to
- 74 be included in the motion.
- 75 ○ Ms. Anderson felt this second request should not be included in the same motion.

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On VOICE vote with all in favor the prior motion was approved.

- o Ms. Anderson noted if there are other requests for tree removal, it can be placed on the next agenda.

**FIFTH ORDER OF BUSINESS** **Discussions on CDD Operating Issues and Community Resources**

- o Mr. Knaub noted the survey indicated 47% of people live in the community seven months or longer; 53% of the people live here seven months or less.
- o He noted with the technology of today, communication can be conducted long distance. With an Ad Hoc Committee of professional and talented people, they can step forward, be a resource and help make determinations and recommendations for the Board.
- o Due to the significant talent involved, the survey was created and sent out within three weeks.
- o A discussion followed regarding the Beach Club and its management.
- o The Finance Committee oversees finances and makes recommendations for the Beach Club.
- o All decisions at the Beach Club are being made by the officers of the Beach Club.
- o Mr. Teague noted the Riverwood CDD has more resident involvement in the management of day-to-day operations of any other community he works with; between the Budget Committee, Beach Club Committee, RV Park Committee, the Sewer Committee, Water Committee, Activity Advisory Committee and others.
- o Mr. Knaub noted the CDD had a better working relationship in the last year with the RCA.

**SIXTH ORDER OF BUSINESS** **Discussions on Lake and Wetland Maintenance Strategies**

- Mr. Teague reported on environmental planning for lakes and wetland maintenance.
- A slide presentation accompanied the summary given.
- The CDD owns the lakes, the Preserves and the wetlands.
- The District needs to review the lakes and identify how they want them to look. The permit requires what you have to do.

- 109       ➤ A 10 page handout of standards on maintenance of lakes and wetlands, surface water
- 110 maintenance standards, control structures, littoral plantings, the roles of residents and
- 111 contractors, was distributed at the last meeting.
- 112           ➤ What are the permit requirements?
- 113           ➤ They want to create a natural habitat everyone can benefit from and enjoy.
- 114           ➤ One strategy is littoral plantings, which preserve the lake banks and improve
- 115 nutrients.
- 116           ➤ They want to ensure they are low growing plants and not obstructing visual views
- 117 for the homeowners.
- 118           ➤ They want to look at what is the windward side of the lake and ensure there are
- 119 enough plants because there is a lot of erosion.
- 120           ➤ Every year a planting plan will be presented.
- 121           ➤ There would be an acceptable list of littorals for planting.
- 122           ➤ Currently, Ms. Meadows does monthly inspections; looking for algae, treatment
- 123 for herbicides, submerged vegetation, exotic vegetation.
- 124           ➤ She would address water clarity, trash in the lakes, pollution, dog and animal
- 125 waste.
- 126           ➤ If Ms. Meadows sees incorrect procedures on the residents' parts, she would
- 127 report it.
- 128           ➤ The District needs to control and monitor fish. Staff are currently developing a
- 129 program with pictures of all nuisance fish. People are following the "catch and
- 130 release" system. Pleco or gar are nuisance fish and will destroy lake banks.
- 131       ○ Slides showing erosion on lakes were presented.
- 132       ○ The Board discussed soliciting an environmental engineering firm to help prepare an
- 133 analysis of the lakes and establish priorities to address erosion.
- 134       ○ Hiring an environmental engineering firm was for working on this project and not to
- 135 replace the District's Engineer.

Mr. Martone MOVED to hire a Specialized Environmental Engineer with experience in the field and Mr. Knaub seconded the motion.

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- 141 ○ The Board agreed the ten worst lakes should be done during the current fiscal year and
- 142 the next fiscal year.
- 143 ○ Staff will try to get proposals by the next meeting.

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 145 On VOICE vote with all in favor the prior motion was  
 146 approved.

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 148 **SEVENTH ORDER OF BUSINESS** **Manager's Report**

149 There being no report, the next item followed.

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 151 **EIGHTH ORDER OF BUSINESS** **Attorney's Report**

152 There being no report, the next item followed.

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 154 **NINTH ORDER OF BUSINESS** **Supervisor Comments**

- 155 ○ Mr. Martone noted a thesis was submitted by a graduate student, called "County Level
- 156 Wetlands Protection in Southwest Florida Management District". He will send everyone
- 157 a link online.

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 159 **TENTH ORDER OF BUSINESS** **Audience Comments**

- 160 ○ Mr. Ron commented on hiring an environmental engineer and the Ad Hoc Committee.
- 161 He also commented on geo-tubing.
- 162 ○ Ms. Suzanne Harris, Bailey's Pond, suggested she contact an engineer she is familiar
- 163 with; however, she was advised to give the name to Mr. Teague.
- 164 ○ Mr. Steve, Royal Oaks, who commented earlier, discussed P1 and P2 in the Preserves,
- 165 the removal of the pepper plants, and replanting native plants. He noted it has been one
- 166 year since his community was told about the replanting and nothing has been done.
- 167 ○ Ms. Meadows responded noting she had been in contact with Artistree and what has been
- 168 done in the Preserves.
- 169 ○ Mr. Frank Patty, Still Water Chase, commented on the standards Mr. Teague outlined
- 170 earlier, and asked if the RCA will use the same standards. It was suggested he approach
- 171 the RCA with that question.
- 172 ○ Mr. Dick Harris, Fairway Lakes, complimented the Board for taking the time to discuss
- 173 the ponds issue.
- 174 ○ Ms. Anderson noted we have 31 ponds. The District will spend more this year and next
- 175 year on erosion; and slow down after that.

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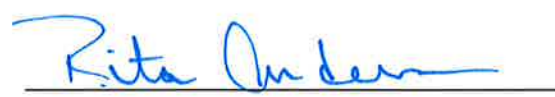
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Lackland seconded by Mr. Knaub  
with all in favor the meeting was adjourned.

  
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Calvin Teague  
Secretary

  
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Rita Anderson  
Chairperson