

AD HOC COMMITTEE PROGRESS REPORT FOR THE PROPOSED ACTIVITY CAMPUS UPGRADE PROJECT

There have been some exciting things happening in the Ad-Hoc Committee. As you know the Ad-Hoc Committee is comprised of residents with varying backgrounds in construction, engineering and finance.

The response to our RFP request was overwhelming with 8 candidates. A meeting was held with 4 candidates to enable them to see our campus and ask questions of our Committee. Three year-round members were present and 5 winter residents called in. Everyone was able to ask questions of the candidates and the candidates could ask us questions. An Evaluation Matrix was created by the committee to enable us to fairly grade each applicant. After reviewing the Matrix, the top two were chosen for a one on one interview. Prior to the one on one interviews with the chosen candidates, three ad-hoc committee members visited multiple sites that each candidate had completed or was in the process of construction. This proved to be a tremendous asset in choosing our final candidate. Again using the matrix, we graded them and all agreed on the best candidate to do our job. This was not an easy task.

Upon the Ad-Hoc's recommendation to the CDD board, approval was received to enter into contract negotiations with Willis-Smith Construction Co. a Construction Management firm. We have just received the revised contract back from our Attorney and are awaiting a response from Will-Smith. Our hope is to have this signed by both parties within the next few weeks.

Once the contract is signed with Willis-Smith, the Ad-Hoc Committee will prepare the RFQ for the Architect Engineer (AE) with the help of Willis-Smith. Once hired, the AE will be given the Specifications from each focus group to help create a design plan. It is important to note here that the Ad-Hoc Committee used the 3 designs from Jeff Matthews and the survey of our residents to accomplish this. The specifications will include, what Riverwood needs, various options that we would consider and a priority ranking as to the most important to the least important items. This is considered the pre-construction phase. We plan to have many what if scenarios to help us receive the most bang for our buck so to speak. Armed with the AE's drawn plans, Willis-Smith can then start the costing process.

These are exciting times for Riverwood. The Ad-Hoc Committee meets on Thursdays @ 10:00 a.m. Starting in November, the meetings will switch to Mondays. All residents are welcome to attend.